

**BUREAU OF LOCAL ROADS & STREETS**

(vi)

**MANUAL TABLE OF CONTENTS**

December 2018

**TABLE OF CONTENTS**

<u>Section</u>	<u>Page</u>
Preface .....	ii
Document Control and Revision History .....	iii
Manual Comments and/or Corrections Sheet .....	v
Table of Contents.....	vi

**PART I - GENERAL**

Chapter 1      IDOT Organization	
1-1      Illinois Department of Transportation (IDOT) .....	1-1-1
1-2      Office of Highways Project Implementation .....	1-2-1
1-3      Central Bureau of Local Roads and Streets.....	1-3-1
1-4      Acronyms .....	1-4-1
1-5      References.....	1-5-1
Chapter 2      Administrative Policies and Procedures	
2-1      Applicable Illinois Statutes .....	2-1-1
2-2      United State Code and Code of Federal Regulations.....	2-2-1
2-3      BLRS Policies and Procedures .....	2-3-1
2-4      Project Identification .....	2-4-1
2-5      IDOT Publications.....	2-5-1
2-6      Acronyms .....	2-6-1
2-7      References.....	2-7-1
Chapter 3      Highway Systems	
3-1      Highway Systems .....	3-1-1
3-2      Authority of Local Officials .....	3-2-1
3-3      Acronyms .....	3-3-1
3-3      References.....	3-3-1
Chapter 4      Local Roads and Streets Funding	
4-1      Federal Programs .....	4-1-1
4-2      State Programs .....	4-2-1
4-3      Motor Fuel Tax (MFT).....	4-3-1
4-4      Local Funding .....	4-4-1
4-5      Acronyms .....	4-5-1
4-6      References.....	4-6-1

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(vii)

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
Chapter 5	Agreements	
5-1	Agreements of Understanding.....	5-1-1
5-2	Jurisdictional Transfers .....	5-2-1
5-3	Joint Agreements .....	5-3-1
5-4	Letters of Understanding/Letters of Intent.....	5-4-1
5-5	Engineering Agreements .....	5-5-1
5-6	Railroad Agreements .....	5-6-1
5-7	Utility Agreements.....	5-7-1
5-8	Maintenance Agreements for State Highways.....	5-8-1
5-9	Tiered Approach to Corrective Action Objectives Agreements .....	5-9-1
5-10	Invoice Processing.....	5-10-1
5-11	Acronyms .....	5-11-1
5-12	References.....	5-12-1
Chapter 6	Bridge Inventory and Inspections	
6-1	National Bridge Inspection Standards (NBIS) .....	6-1-1
6-2	Bridge Inventory.....	6-2-1
6-3	Bridge Inspections .....	6-3-1
6-4	Load Rating and Posting .....	6-4-1
6-5	Acronyms .....	6-5-1
6-6	References.....	6-6-1
Chapter 7	Permits	
7-1	General .....	7-1-1
7-2	IDNR Office of Water Resources Permits .....	7-2-1
7-3	IEPA Permits.....	7-3-1
7-4	Federal Permits / Certifications .....	7-4-1
7-5	Special Waste Permits.....	7-5-1
7-6	Acronyms .....	7-6-1
7-7	References.....	7-7-1
Chapter 8	Public Right-Of-Way Accessibility Transition Plan	
8-1	Public Right-Of-Way Accessibility Transition Plan .....	8-1(1)

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

(viii)

**MANUAL TABLE OF CONTENTS**

December 2018

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
<b><u>PART II – POLICIES AND PROCEDURES FOR MOTOR FUEL TAX AND STATE-FUNDED PROJECTS</u></b>		
Chapter 9	Financial Planning – MFT and State Funds	
9-1	MFT Financing .....	9-1-1
9-2	State Funds Financing.....	9-2-1
9-3	Acronyms .....	9-3-1
9-4	References.....	9-4-1
Chapter 10	Project Development – MFT and State Funds	
10-1	Environmental Issues .....	10-1-1
10-2	Project Studies/Reports .....	10-2-1
10-3	Right-of-Way .....	10-3-1
10-4	Utility Coordination.....	10-4-1
10-5	Context Sensitive Solutions (CSS) .....	10-5-1
10-6	Acronyms .....	10-6-1
10-7	References.....	10-7-1
Chapter 11	Plan Development – MFT and State Funds	
11-1	Plan Preparation .....	11-1(1)
11-2	Plan Review .....	11-2(1)
11-3	Specifications and Special Provisions.....	11-3(1)
11-4	Highway Standards.....	11-4(1)
11-5	Quantity Estimates.....	11-5(1)
11-6	Cost Estimates.....	11-6(1)
11-7	Plans, Specifications, and Estimates (PS&E) Processing .....	11-7(1)
Chapter 12	Letting and Contract Award – MFT and State Funds	
12-1	Procurement Procedures.....	12-1-1
12-2	Invitation for Bids - Local-Let Projects.....	12-2-1
12-3	Letting and Award Procedures .....	12-3-1
12-4	Local Letting Complaints or Protests.....	12-4-1
12-5	Contractor or Subcontractor Suspension .....	12-5-1
12-6	Acronyms .....	12-6-1
12-6	References.....	12-7-1

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(ix)

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
Chapter 13	Project Implementation – MFT and State Funds	
13-1	Preconstruction Consultation.....	13-1(1)
13-2	Construction Procedures .....	13-2(1)
13-3	Inspection and Testing of Materials.....	13-3(1)
13-4	Miscellaneous Considerations.....	13-4(1)
13-5	Final Acceptance and Project Closeout .....	13-5(1)
13-6	Contractor's Performance Report.....	13-6(1)
Chapter 14	Maintenance - MFT	
14-1	Maintenance Operations.....	14-1-1
14-2	Maintenance Initiation.....	14-2-1
14-3	Record Keeping .....	14-3-1
14-4	Maintenance Inspection (Counties and Road Districts).....	14-4-1
14-5	Acronyms .....	14-5-1
14-6	References.....	14-6-1
Chapter 15	Documentation Review, General Obligation Bonds, & Special Assessments	
15-1	Documentation Reviews .....	15-1-1
15-2	Township Bridge Program Documentation Reviews.....	15-2-1
15-3	General Obligation Bond and Documentation Review .....	15-3-1
15-4	Special Assessment and Documentation Review.....	15-4-1
15-5	Post Documentation Review Procedures.....	15-5-1
15-6	Acronyms .....	15-6-1
15-7	References.....	15-7-1
Chapter 16	(Reserved)	

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

(x)

**MANUAL TABLE OF CONTENTS**

December 2018

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
<b>PART III – POLICIES AND PROCEDURES FOR FEDERAL-AID PROJECTS</b>		
Chapter 17	Planning and Programming – Federal Funds	
17-1	State Proposed Highway Improvement Program.....	17-1-1
17-2	Federal Planning Requirements .....	17-2-1
17-3	Clearinghouse Coordination .....	17-3-1
17-4	Acronyms .....	17-4-1
17-5	References.....	17-5-1
Chapter 18	General Environmental Procedures – Federal Funds	
18-1	Definitions .....	18-1-1
18-2	General NEPA Requirements.....	18-2-1
18-3	Environmental Documentation .....	18-3-1
18-4	Concurrent NEPA/404 Processes .....	18-4-1
18-5	Coordination.....	18-5-1
18-6	Acronyms .....	18-6-1
18-7	References.....	18-7-1
Chapter 19	Categorical Exclusions – Federal Funds	
19-1	General .....	19-1-1
19-2	The Categorical Exclusion (CE) Process .....	19-2-1
19-3	Environmental Documentation for Categorical Exclusions .....	19-3-1
19-4	Acronyms .....	19-4-1
19-5	References.....	19-5-1
Chapter 20	Special Environmental Studies – Federal Funds	
20-1	General .....	20-1(1)
20-2	Environmental Surveys.....	20-2(1)
20-3	Section 4(f) Evaluations.....	20-3(1)
20-4	Section 6(f) Requests .....	20-4(1)
20-5	Historic Preservation Compliance Documentation.....	20-5(1)
20-6	Noise Analyses .....	20-6(1)
20-7	Flood Plain Finding (Executive Order 11988) .....	20-7(1)
20-8	Wetland Analyses and Findings .....	20-8(1)
20-9	Threatened and Endangered Species/Natural Area Impact Assessments	20-9(1)
20-10	Evaluations of Farmland Conversion Impacts.....	20-10(1)
20-11	Air Quality Conformity Documentation .....	20-11(1)

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(xi)

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
20-12	Special Waste .....	20-12(1)
20-13	References.....	20-13(1)
Chapter 21	Requirements for Public Involvement Programs – Federal Funds	
21-1	Requirements for Public Involvement Programs.....	21-1-1
21-2	Definition and Application .....	21-2-1
21-3	Designing Public Involvement Programs .....	21-3-1
21-4	Notifying the Public .....	21-4-1
21-5	Preparing for and Conducting Public Meetings and Hearings.....	21-5-1
21-6	Records and Reports.....	21-6-1
21-7	Context Sensitive Solutions (CSS).....	21-7-1
21-8	Acronyms .....	21-8-1
21-9	References.....	21-9-1
Chapter 22	Project Development – Federal Funds	
22-1	Coordination.....	22-1-1
22-2	Project Studies/Reports .....	22-2-1
22-3	Right-of-Way .....	22-3-1
22-4	Acronyms .....	22-4-1
22-5	References.....	22-5-1
Chapter 23	Plan Development – Federal Funds	
23-1	Plan Preparation .....	23-1(1)
23-2	Plan Review .....	23-2(1)
23-3	Specifications and Special Provisions.....	23-3(1)
23-4	Highway Standards.....	23-4(1)
23-5	Quantity Estimates.....	23-5(1)
23-6	Cost Estimates .....	23-6(1)
23-7	Plans, Specifications, and Estimates (PS&E) Processing .....	23-7(1)
Chapter 24	Letting and Contract Award – Federal Funds	
24-1	State-Let Projects .....	24-1(1)
24-2	Local-Let Federally Funded Projects.....	24-2(1)
24-3	Local Day Labor Projects (Federally Funded).....	24-3(1)

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**  
**MANUAL TABLE OF CONTENTS**

(xii)

December 2018

**TABLE OF CONTENTS**  
(Continued)

<b><u>Section</u></b>		<b><u>Page</u></b>
Chapter 25	Construction and Maintenance – Federal Funds	
25-1	Construction .....	25-1(1)
25-2	Maintenance of Projects .....	25-2(1)
Chapter 26	(Reserved)	

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(xiii)

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
<b>PART IV – PROJECT DESIGN</b>		
Chapter 27	Basic Design Controls	
27-1	Terminology .....	27-1-1
27-2	Project Scope of Work .....	27-2-1
27-3	Functional Classification System.....	27-3-1
27-4	Types of Development Areas .....	27-4-1
27-5	Speed .....	27-5-1
27-6	Traffic Volume Controls .....	27-6-1
27-7	Adherence to Design Criteria .....	27-7-1
27-8	Acronyms .....	27-8-1
27-9	References.....	27-9-1
Chapter 28	Sight Distance	
28-1	Stopping Sight Distance (SSD) .....	28-1-1
28-2	Passing Sight Distance (PSD) .....	28-2-1
28-3	Intersection Sight Distance (ISD) .....	28-3-1
28-4	Acronyms .....	28-4-1
28-5	References.....	28-5-1
Chapter 29	Horizontal Alignment	
29-1	Definitions .....	29-1-1
29-2	Horizontal Curves .....	29-2-1
29-3	Superelevation Development (Open-Roadway Conditions) .....	29-3-1
29-4	Horizontal Alignment (Low-Speed Urban Streets) .....	29-4-1
29-5	Horizontal Sight Distance .....	29-5-1
29-6	Acronyms .....	29-6-1
29-7	References.....	29-7-1
Chapter 30	Vertical Alignment	
30-1	Grades .....	30-1-1
30-2	Vertical Curve .....	30-2-1
30-3	Vertical Clearances.....	30-3-1
30-4	Acronyms .....	30-4-1
30-5	References.....	30-5-1

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

(xiv)

**MANUAL TABLE OF CONTENTS**

December 2018

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
Chapter 31	Cross Section Elements	
31-1	Roadway Sections .....	31-1-1
31-2	Roadside Elements.....	31-2-1
31-3	Right-of-Way .....	31-3-1
31-4	Acronyms .....	31-4-1
31-5	References.....	31-5-1
Chapter 32	Geometric Design Tables (New Construction/Reconstruction)	
32-1	General .....	32-1-1
32-2	Geometric Design Criteria .....	32-2-1
32-3	Alignment Criteria .....	32-3-1
32-4	Acronyms .....	32-4-1
32-5	References.....	32-5-1
Chapter 33	Geometric Design of Existing Highways	
33-1	General .....	33-1-1
33-2	3R Policies .....	33-2-1
33-3	3R Geometric Design Criteria.....	33-3-1
33-4	Acronyms .....	33-4-1
33-5	References.....	33-5-1
Chapter 34	Intersections	
34-1	General Design Controls .....	34-1(1)
34-2	Turning Radii.....	34-2(1)
34-3	Auxiliary Turn Lanes .....	34-3(1)
34-4	Islands .....	34-4(1)
34-5	Extension of Through Lanes Beyond an Intersection .....	34-5(1)
34-6	Intersection Design Near Railroads.....	34-6(1)
Chapter 35	Roadside Safety	
35-1	Definitions .....	35-1(1)
35-2	Roadside Clear Zones .....	35-2(1)
35-3	Treatment of Roadside Hazards.....	35-3(1)
35-4	Roadside Barrier .....	35-4(1)
35-5	References.....	35-5(1)

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(xv)

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
Chapter 36	Bridge/Structure Design	
36-1	General .....	36-1(1)
36-2	Structural Design .....	36-2(1)
36-3	Bridge Sizing/Geometrics .....	36-3(1)
36-4	Typical Section.....	36-4(1)
36-5	Tables of Design Criteria .....	36-5(1)
Chapter 37	(Reserved)	
Chapter 38	Drainage Design	
38-1	Roadside Ditches.....	38-1(1)
38-2	Storm Sewers .....	38-2(1)
38-3	Culvert Design .....	38-3(1)
38-4	Drainage and Legal Restrictions .....	38-4(1)
Chapter 39	Traffic Control Devices	
39-1	General .....	39-1(1)
39-2	Highway Signing .....	39-2(1)
39-3	Markings.....	39-3(1)
39-4	Traffic Signals .....	39-4(1)
39-5	Temporary Traffic Control.....	39-5(1)
39-6	References.....	39-6(1)
Chapter 40	Railroad Grade Crossings	
40-1	Design Elements.....	40-1(1)
40-2	Warning Devices.....	40-2(1)
40-3	References.....	40-3(1)

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

(xvi)

**MANUAL TABLE OF CONTENTS**

December 2018

**TABLE OF CONTENTS**

(Continued)

<u>Section</u>		<u>Page</u>
Chapter 41	Special Design Elements	
41-1	Cul-de-Sacs, Turnarounds, and Alleys.....	41-1(1)
41-2	Driveways.....	41-2(1)
41-3	Off-Street Parking .....	41-3(1)
41-4	Public Transit Facilities .....	41-4(1)
41-5	Pedestrian Accommodations.....	41-5(1)
41-6	Accessibility Standards for the Disabled.....	41-6(1)
41-7	Highway Lighting.....	41-7(1)
41-8	Mail Delivery.....	41-8(1)
41-9	Noise Barriers .....	41-9(1)
41-10	Landscaping and Erosion Control .....	41-10(1)
41-11	Speed Humps and Tables .....	41-11(1)
41-12	Design Considerations for Utilities.....	41-12(1)
41-13	References.....	41-13(1)
Chapter 42	Bicycle Facilities	
42-1	Bicycle Accommodations.....	42-1(1)
42-2	Checklist for Bicycle Accommodation .....	42-2(1)
42-3	Bicycle Design Guidelines .....	42-3(1)
42-4	Maintenance.....	42-4(1)
42-5	References.....	42-5(1)
Chapter 43	(Reserved)	
Chapter 44	Pavement Design	
44-1	General .....	44-1-1
44-2	Rigid Pavement Design for Local Agencies .....	44-2-1
44-3	Conventional Flexible Pavement Design for Local Agencies .....	44-3-1
44-4	Full-Depth HMA Pavement Design for Local Agencies .....	44-4-1
44-5	Composite Pavement Design for Local Agencies.....	44-5-1
44-6	Subgrade Inputs for Local Road Pavement Design.....	44-6-1
44-7	Subgrade Stability Requirements for Local Roads .....	44-7-1
44-8	Surface Treatments .....	44-8-1
44-9	Worksheets and Figures.....	44-9-1
44-10	Acronyms .....	44-10-1
44-11	References.....	44-11-1

**HARD COPIES UNCONTROLLED**

**BUREAU OF LOCAL ROADS & STREETS**

December 2018

**MANUAL TABLE OF CONTENTS**

(xvii)

**TABLE OF CONTENTS**

(Continued)

<b><u>Section</u></b>		<b><u>Page</u></b>
Chapter 45	Pavement Preservation	
45-1	Introduction .....	45-1(1)
45-2	Pavement Preservation Process .....	45-2(1)
45-3	Pavement Performance .....	45-3(1)
45-4	Condition Rating Assessments.....	45-4(1)
45-5	Treatment Selection Guidelines .....	45-5(1)
45-6	Treatments .....	45-6(1)
45-7	References.....	45-7(1)
Chapter 46	Pavement Rehabilitation	
46-1	General .....	46-1(1)
46-2	HMA Overlays.....	46-2(1)
46-3	Local Agency Functional Overlay (LAFO) Policy .....	46-3(1)
46-4	Local Agency Structural Overlay (LASO) Policy .....	46-4(1)
46-5	PCC Inlay/Overlay on Existing HMA Surfaces.....	46-5(1)
46-6	Bituminous Pavement In-place Recycling.....	46-6(1)
46-7	Rubbilization .....	46-7(1)
46-8	Resources .....	46-8(1)

**SUBJECT INDEX****HARD COPIES UNCONTROLLED**